

Dear Employer/Intern Host,

Thank you for inquiring about Montserrat College of Art's Community and our Career Services department. Gain direct access to our students and alumni and bring a fresh and creative thinker to our team by registering with [MontserratWorks](#). At Montserrat, all students are required to complete a 120 hour internship in order to finalize their course of studies. Students complete this requirement in the fall, spring, or summer. Their internship includes evaluations by both the employer and the student, articulated learning objectives, and additional markers of progress. By listing an opportunity with [MontserratWorks](#), you can also attend events hosted by the college so that you can meet other creative professionals and grow your network.

[MontserratWorks](#) is our online job and internship board designed to connect creative professionals with our students and alumni. If you have an open internship or job opportunity, please register the position directly on [MontserratWorks](#). We will review it and approve the opportunity within 72 hours. Students and alumni are directed to this board to look for open positions. Competitive internships usually offer a monetary stipend or travel reimbursement.

In addition, we are pleased to host recruiting tables at our main campus building each semester (*Tentatively scheduled to resume in the fall of 2021*). If you are interested in setting up a table in order to attract applicants for internships or paid employment please let us know and we will work with you on the arrangements.

Thank you again for reaching out to the Montserrat community. Please do not hesitate to contact us with questions or ideas about how we might work together. We look forward to meeting you.

Kind regards,

Beth

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pronouns: *she, her, hers*