

**PASS / NO CREDIT (NC) REQUEST FORM: SPRING 2021**

*THE LAST DAY TO SUBMIT A REQUEST FOR PASS/NC IS MAY 3, 2021*

(Please see full policy below.)

Student Name: \_\_\_\_\_  
(Please Print)

Date: \_\_\_\_\_

Semester: \_\_\_\_\_

**COURSE:**

(Course codes include *letters* and *numbers*).

CODE	SECTION	TITLE
_____	_____	_____

**Fall 2020 and Spring 2021 Pass/NC Request Policy:**

Exempt Courses: Art Education courses for Art Education students  
 Exempt Courses: Professional Practice courses including Senior Capstone Course, Internship and Independent Studies  
 Limit: One, maximum 3-credit, approved course per semester for Pass/NC during Fall 2020 and Spring 2021  
 A Pass grade does not affect (positively or negatively) a student's Semester or Cumulative GPA  
 A No Credit (NC) grade is considered a failing grade and will be factored into a student's Semester and Cumulative GPA  
 Pass grades may not be eligible for some post-baccalaureate purposes such as graduate school, professional or licensure programs  
 The transfer-eligibility of a Pass grade to another institution will depend on that institution's transfer policies  
 Students should discuss their plans with their academic advisor and seek all required approvals; requests may be denied  
 Students on Academic Probation should also discuss their plan with Laura Ives, Associate Dean of Academic Affairs  
**Deadline to submit: Fall 2020: December 1 and Spring 2021: May 3; all forms should be returned to the Registrar's Office including requests that are not approved.**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED SIGNATURES TO APPROVE P/NC REQUEST FOR COURSE LISTED ABOVE:**

Instructor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Dean's Office \_\_\_\_\_ Date \_\_\_\_\_

REGISTRAR (for processing) \_\_\_\_\_ DATE RECORDED \_\_\_\_\_

*(This form must be returned to Registrar's Office for processing by the deadline stated above)*