

**COURSE WITHDRAWAL FORM**

*THE LAST DAY TO WITHDRAW FROM A COURSE IS LISTED ON THE ACADEMIC CALENDAR*

(Students considering withdrawing from all classes and the College must do so by the same deadline as above and must see the Registrar's Office to complete necessary paperwork.)

**Student Name:** \_\_\_\_\_  
(Please Print)

**Date:** \_\_\_\_\_

**SEMESTER:** \_\_\_\_\_

**YEAR LEVEL** \_\_\_\_\_

**COURSES:**

(Course codes include *letters* and *numbers*).

CODE	SECTION	TITLE	INSTRUCTOR'S SIGNATURE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please note: Withdrawal from a course will not affect your GPA, but it will affect the number of credits you receive for the semester. Students in the BFA program are required to earn 120 credits (78 studio credits, 42 liberal arts credits) in order to graduate. Students in the diploma program are required to earn 108 credits (78 studio credits, 12 liberal arts credits, 18 studio/liberal arts credits) in order to graduate. Please be aware that withdrawing from a course may result in falling short of the required number of credits for graduation and may also result in not maintaining satisfactory academic progress. Also be aware that dropping below full-time status, minimum 12 semester credits, can affect any or all of the following that may apply: financial aid benefits including but not limited to, loans, grants, scholarships and awards; health insurance coverage; eligibility to reside in College housing; F-1 status for international students; and eligibility for Veterans' benefits. It is important that students considering withdrawing from a course contact the appropriate department for complete details. It is recommended that full time students remain between 15-16 credits per semester.

**Student's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Advisor's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

REGISTRAR \_\_\_\_\_

DATE RECORDED \_\_\_\_\_